

**CANADIAN RIGHT OF WAY EDUCATION FOUNDATION
ANNUAL GENERAL MEETING
TORONTO, ONTARIO**

MONDAY, JUNE 13, 2005
WESTIN HARBOUR CASTLE HOTEL

President Larry Boyko called the meeting to order at 1:30 pm.

Those in attendance were as follows:

Terry Gamble
Phil Steeves
Elliott Urquhart
Sharon Slauenwhite
Ron Link
Ken Walker
Valerie Fries
Barb Addie
Arlene MacKenzie
Lila Jensen
Greta Soo
Justian Wylie
Sheila Cannon
Brenda Boyle
Bill Dee
Larry Boyko
Sandy Grigg

Alex Warga
Wayne Kennedy
Leo Creamer
Shirley Zaharko
Nancy Grant
Carol Craswell
Gordon MacNair
Paul Pedersen
John S. Gallant
Daniel Blanchard
Bruce MacFarlane
Linda Murtha
Dawn MacDougall
Bob Wilson
Colleen Brown
Kevin Paul

There was a moment of silence for any members who passed on over the last year, in particular Past International President John Benson, SR/WA

Special Business Items

Chapter 54 presented a check in the amount of \$200.00 (Canadian Funds) to the foundation. A letter with a cheque of 200.00 (U.S. Funds) was also presented from the Professional Development Committee in memory of Howard Armstrong.

CRWEF Minutes – June 21, 2004 – Philadelphia, Pennsylvania

Moved by Barb Addie to accept the minutes as presented. Seconded by Elliott Urquhart. **Motion Carried.**

Business Arising from Previous Minutes

Investment Policy – The Executive is to handle our investments as proper practice. \$75,000 is to remain in Unrestricted Net Assets at all times. This will be kept in a totally secure investment such as a GIC. Other funds are to be available for expenditure. A reasonable amount is to be held in a RSTIC account, which can be accessed within 30 days of inception of the account.

RESPONSIBLE FOR FOLLOW UP – EXECUTIVE OFFICERS

Pipeline Course Revenues – There are no outstanding revenue obligations. –
MATTER CLOSED

RCMP Presence at Conferences – As referenced in the Executive Positions Descriptions, the Vice-President in conjunction with the IRWA Conference Chair and IRWA Headquarters is responsible for ensuring that an RCMP officer is in attendance at each annual conference – **RESPONSIBLE FOR FOLLOW UP – COLLEEN BROWN**

Dues Invoice – Larry sent a letter to Headquarters requesting that the \$20.00 voluntary contribution be shown on the dues invoice. They have assured him that this increase will be on next year's dues. – **MATTER CLOSED**

Bylaws Review – Moved by Paul Pederson to approve the bylaw changes as presented. Seconded by Arlene MacKenzie. **MOTION CARRIED - Copy attached**

Duties of Executive – Moved by Bruce MacFarlane to approve the Executive Position Descriptions as presented by Lila. Seconded by Bill Dee. **MOTION CARRIED - Copy attached**

Joint Operating Agreement – A new joint operating agreement was executed. This agreement is in effect until November 2009. Alex Warga moved to ratify the Joint Operating Agreement. Seconded by Paul Pedersen. **MOTION CARRIED**

Chapter Assistance Payment – A personal confirmation was received from Joe Mandric, Chapter 81 that payment has now been made. **MATTER CLOSED**

Financial Statements – Moved by Sandy Grigg to accept the financial statements as presented by Colleen Brown. Seconded by Daniel Blanchard. **MOTION CARRIED**

New Business:

Larry Boyko recommended that Wayne Kennedy, SR/WA, as a generous long time supporter of the CRWEF, be appointed as an Honorary Patron. All members were in agreement. **RESPONSIBLE FOR FOLLOW UP - EXECUTIVE TO PREPARE PROPER ACKNOWLEDGEMENT OF THIS HONORARY OFFICE - IN THE FORM OF A FRAMED CERTIFICATE**

Donations – The following donations were made at the meeting in memory of Howard Armstrong.

Chapter 65 presented a cheque for \$150.00
Gordon McNair pledged \$100.00
Valerie Fries presented \$40.00 cash
Bruce McFarlane pledged \$100.00
Ken Walker presented \$100.00 cash
Lila Jensen presented a cheque for \$100.00

Gordon McNair requested that the foundation commit to \$12,000 in funding to rewrite Course 801 – Canadian Land Titles. Discussions ensued, indicating that \$6000 would be expended in 2005 and \$6000 expended in 2006. The total amount will simply be shown as Restricted Net Assets until paid. Kevin Paul moved to approve the commitment of \$12,000 Canadian to rewrite Course 801. Seconded by Bill Dee. **MOTION CARRIED**

Gordon McNair also discussed the 20/20 Education Summit meeting to be held in Chicago. There will be approximately 20 people attending. We were requested to send a representative from the foundation. All expenditures of this representative will be covered by IRWA. Julie Hindbo's name was put forward to represent the CRWEF. Ken Walker moved that Julie be nominated for this position subject to her approval. Seconded by Elliott Urquhart. If this is unacceptable to her then the Board of Directors will proceed to pick an alternate. **MOTION CARRIED**

Sandy Grigg stated that there might be some courses that are not available through IRWA that members may require. If it is a Canadian course, he suggested that they apply to the foundation for funding after IPDC discuss and approve the course. This may in turn draw some new members in to our Association.

Kevin Paul wanted to thank Region 8 and Region 10 for sponsoring the hospitality room on Tuesday night.

President's Report – Larry thanked the members and executive for their assistance during his term as President.

Election of Officers - Larry Boyko conducted the election as follows:

President – Bill Dee, seconded by John Gallant, nominated Lila Jensen, SR/WA, and upon no further nominations, Lila was acclaimed to the position.

Vice-President – Danny Blanchard, seconded by Alex Warga, nominated Colleen Brown and upon no further nominations, Colleen was acclaimed to the position.

Secretary/Treasurer- Larry Boyko called for nominations:

Kevin Paul, seconded by Bob Wilson, nominated Terry Gamble who accepted the nomination.

Alex Warga put his own name forward.

Greta Soo, nominated Bruce MacFarlane who accepted the nomination.

Each nominee was given an opportunity to provide information about themselves and their qualifications.

Elections were conducted by secret ballot and Terry Gamble was elected to the position by a majority vote.

MOTION FOR ADJOURNMENT: Ken Walker made a motion to adjourn. Seconded by Colleen Brown. **MOTION CARRIED**