



**Annual General Meeting**  
**Room 304, Hilton Atlanta, Atlanta Georgia**  
**Sunday, June 12<sup>th</sup>, 2011**

**Members Present:**

Janet Walker	Chapter 48	<a href="mailto:Janet.I.Walker@conocophillips.com">Janet.I.Walker@conocophillips.com</a>
Brodie Allen	Chapter 48	<a href="mailto:brodie.allen@evolveinc.ca">brodie.allen@evolveinc.ca</a>
Graham Biletski	Chapter 79	<a href="mailto:graham.biletski@alliancepipeline.com">graham.biletski@alliancepipeline.com</a>
Sharon Slauenwhite	Chapter 65	<a href="mailto:snslauenwhite@gov.pe.ca">snslauenwhite@gov.pe.ca</a>
Bev Colvin	Chapter 29	<a href="mailto:bcolvin@uniongas.com">bcolvin@uniongas.com</a>
Orest Rojik	Chapter 29	<a href="mailto:orest_rojik@cpr.ca">orest_rojik@cpr.ca</a>
Tony Capordelis	Chapter 63	<a href="mailto:tonyc@ucsadvisors.com">tonyc@ucsadvisors.com</a>
Kevin Paul	Chapter 29	<a href="mailto:Kevin_Paul@cpr.ca">Kevin_Paul@cpr.ca</a>
Jack Carello	Chapter 29	<a href="mailto:Jack_Carello@cpr.ca">Jack_Carello@cpr.ca</a>
Brigitte Jones	Chapter 29	<a href="mailto:bjones@uniongas.com">bjones@uniongas.com</a>
Lauralee Harrison	Chapter 62	<a href="mailto:lauralee.harrison@gov.ab.ca">lauralee.harrison@gov.ab.ca</a>
Murray LeGris	Chapter 29	<a href="mailto:Murray.LeGris@NRCan.gc.ca">Murray.LeGris@NRCan.gc.ca</a>
Dawn MacDougall	Chapter 65	<a href="mailto:dtmacdougall@gov.pe.ca">dtmacdougall@gov.pe.ca</a>
Shannon Favaro	Chapter 54	<a href="mailto:Shannon.Favaro@fortisbc.com">Shannon.Favaro@fortisbc.com</a>
Brenda Boyle	Chapter 65	<a href="mailto:bjboyle@gov.pe.ca">bjboyle@gov.pe.ca</a>
Carol Craswell	Chapter 65	<a href="mailto:cncraswell@gov.pe.ca">cncraswell@gov.pe.ca</a>
Syl Arduini	Chapter 29	<a href="mailto:syl_arduini@cpr.ca">syl_arduini@cpr.ca</a>
Bill Dee	Chapter 29	<a href="mailto:BillDee@rogers.com">BillDee@rogers.com</a>
Karen Carswell	Chapter 66	<a href="mailto:KCarswell@hydro.mb.ca">KCarswell@hydro.mb.ca</a>
Eric Finn	Chapter 29	<a href="mailto:efinn@burgarrowe.com">efinn@burgarrowe.com</a>
Colleen Brown	Chapter 65	<a href="mailto:colleen.brown@gnb.ca">colleen.brown@gnb.ca</a>
Richard Schatz	Chapter 29	<a href="mailto:Rick.Schatz@HydroOne.com">Rick.Schatz@HydroOne.com</a>
Stewart Anderson	Chapter 66	<a href="mailto:stewartanderson@winnipeg.ca">stewartanderson@winnipeg.ca</a>
Brenda Becker	Chapter 62	<a href="mailto:Brenda.Becker@inac.gc.ca">Brenda.Becker@inac.gc.ca</a>

**Joining for part of the meeting were:**

Ken Davis, IRWA International President  
Randy Williams, IRWA President Elect  
Mark Rieck, EVP, IRWA  
Lee Sattrefield Hamre, IEC member  
David Sinclair, President, RWIEF

1. President Schatz called the meeting to order at 10:10 a.m. and introduced the Board of Directors as well as the IEC members and other guests.



2. **Announcement of donations to the CRWEF:** Chapter 29 \$1,000; Chapter 63 \$500; Chapter 79 \$250. Thanks to everyone! Cheques to be kept for presentation at the IRWA AGM on Wednesday.
3. **Minutes from Annual General Meeting in Calgary on June 27, 2010,** were presented by President Rick Schatz for approval.
  - Kevin Paul moved to approve the Minutes of the 2010 AGM
  - Orest Rojik seconded
  - Discussion on errors in spelling of some names; to be corrected.
  - Motion Carried
4. **Business From 2010 Minutes:**
  - 4.1 Secretary-Treasurer Brenda Becker presented the Financial Report for approval.
    - Kevin Paul moved approval
    - Bev Colvin seconded
    - No discussion
    - Motion Carried
  - 4.2 President Schatz outlined current status of the Educational Funding commitments approved at the 2010 AGM and confirmed that the commitments were in US funds and not Canadian funds; CRWEF plans to pay the commitments in advance while the exchange rate is high and in favour of the Canadian dollar; meeting to be held with Fred Nasri, Treasurer of the IRWA at this conference.
  - 4.3 President Schatz gave an update on the CRWEF application for Charitable Status. The application was submitted on February 11, 2011 and from time of receipt, the review process takes approximately 4-6 months. So far we have received a temporary Business Number and an Officer has recently been assigned to the file. CRWEF to submit updated Board of Directors roster after the AGM.
  - 4.4 Janet Walker, IPDC Chair, gave an update on Committee work.
    - Currently there are no updates on course status; in light of the work to be done on the new Certification/Designation restructure, everything is on hold until the member needs survey is completed.
    - C215 Right of Way Agent's Development Program is being revamped to include all utilities, not just pipelines, and the rollout is expected by the end of 2011.



- C218 Right of Way Acquisition on Non-Transportation Projects is being rewritten with a general utility focus.
- C900 Principles of Real Estate Engineering, C500 Relocation, C600 Environmental Awareness and C700 Introduction to Property/Asset Management are being revamped at no cost within the next 6 months.
- C220 Cultural Awareness and C222C Negotiation on Native Lands have been de-activated due to negative feedback.
- Facilitator Clinic Task Force is changing the training to 2 courses rather than 1; there will be an Introduction to Facilitation course which anyone can attend, followed by a one day Clinic. IPDC will be requesting funding from CRWEF for this work but are waiting for the needs survey and market analysis to be completed. It is expected to cost \$10,000; no request has been made to the RWIEF for this project. This Funding Request will be discussed further under New Business.
- There is currently an RFP out for C431 which is changing to Partial Acquisitions; there will be no cost for this contract.
- C606 The Environmental Process and C606C The Environmental Process-Canadian version have been piloted.
- Due to the lack of courses in the Environmental Certification series, C902 Property Descriptions and C902C Property Descriptions-Canadian version can now be used for environmental certification credits.
- Online course conversions continue with C603 being under review, as well as C900 Principles of Real Estate Engineering and C100 Principles of Land Acquisition; may be one other request.
- C803C Expropriation Law in Canada will be piloted in Ontario in September.
- Ron Ellis is no longer with the IRWA.

## **5. New Business:**

5.1 Vice President Stew Anderson presented a By-law amendment. The Amendment is to amend Article 36 to allow for an Auditor to be appointed at any time as opposed to the current wording which says it must be done at the AGM.

Stewart Anderson introduced an Amendment to Article 36 as follows:

The Board may at any time, appoint an auditor to audit the accounts of the Corporation, such report to be presented for approval by the members at the Annual General meeting. The remuneration of the auditor shall be fixed by the Board.



Karen Carswell moved  
Dawn MacDougall seconded  
Discussion  
Motion Carried

- 5.2 President Schatz requested that all decisions made by the Board over the last year be approved.  
Sharon Slauenwhite moved  
Jack Carello seconded  
No discussion  
Motion Carried

- 5.3 Kevin Paul made a Motion that:  
The CRWEF commit 10% of the cost estimate toward the Introduction to Facilitation Course and to the Facilitator's Clinic and advise the IPDC to approach the RWIEF for the remaining 90%.  
Bev Colvin seconded.  
Discussion: President Schatz confirmed the balance of the uncommitted funds in the CRWEF account.  
Motion Carried.

- 5.4 Kevin Paul made a Motion that:  
The CRWEF Scholarship be increased from \$1000 to \$2500.  
Bev Colvin seconded.  
Discussion: Bev advised that the Chapter 29 \$1000 scholarship had no applications this year. Should we increase the scope of the application process; the intention of the CRWEF scholarship was NOT to compete with SARPA and continue to only be aimed at high school students.  
Orest Rojik moved that the Motion be amended as follows:  
The CRWEF Scholarship budget be increased to \$2500 and using the INEC criteria, be split evenly with any qualified applicants.  
Janet Walker seconded the amended motion  
Motion Carried

- 5.5 Wayne Goss, candidate for the IEC briefly addressed the crowd.



## 6. Election of Board of Directors:

Kevin Paul moved that Stewart Anderson be nominated and acclaimed to the position of President.

Brenda Boyle seconded

Bill Dee moved nominations be closed.

Janet Walker seconded

Motion Carried

Stewart Anderson was acclaimed as President.

Kevin Paul moved that Brenda Becker be nominated and acclaimed to the position of Vice-President.

Karen Carswell seconded

Janet Walker moved that nominations be closed.

Tony Capordelis seconded

Motion Carried

Brenda Becker was acclaimed as Vice-President.

Kevin Paul moved that Dawn MacDougall be nominated and acclaimed to the position of Secretary-Treasurer.

Colleen Brown seconded

Discussion: Dawn MacDougall gave a brief statement about herself.

Bill Dee moved nominations be closed.

Tony Capordelis seconded

Motion Carried.

Dawn MacDougall was acclaimed as Secretary-Treasurer.

## 7. President's Report:

- President Rick Schatz presented an update on the new Monday night Auction/Casino format
- he congratulated Lucas Segall, the first recipient of the CRWEF \$1000 Scholarship
- HQ has confirmed that Chapter 29 will be recognized on the cover of the 803C Expropriation Law in Canada course material along with a paragraph on the inside recognizing their generous gift
- the Leadership Institute webpage has recently been launched. The intro video acknowledged the CRWEF's generous funding and the site includes our logo and a link to our webpage
- the Surveyors Textbook is still undergoing development



- the CRWEF webpage has been updated and work continues on that; Brenda Becker advised of intent to post future reports, minutes and agendas on the webpage to avoid copying/carrying paper to the AGM.
  - President Schatz then thanked the current Board of Directors for their hard work and dedication and welcomed Dawn MacDougall as the newest member of the Board.
8. Sharon Slauenwhite acknowledged the passing of Wayne Kennedy, who was an Honorary Lifetime Member of the CRWEF.
9. Kevin Paul moved the meeting be adjourned  
Bill Dee seconded.  
Motion Carried – meeting adjourned at 11:15 am.

A handwritten signature in black ink, appearing to read 'Mark Schatz', written over a horizontal line.

President

A handwritten signature in black ink, appearing to read 'Stuart Snelson', written over a horizontal line.

Vice-President

A handwritten signature in blue ink, appearing to read 'Bill Dee', written over a horizontal line.

Secretary-Treasurer