



International Executive Committee Meeting Minutes

Thursday, April 19, 2012
Web Conference

Welcome and Call to Order: The meeting of the International Executive Committee was called to order by President, Randy Williams, SR/WA at 3:01pm Pacific.

Roll Call and Approval of Minutes: Secretary, Wayne Goss, SR/WA acknowledged that Randy Williams, SR/WA, Pat Petitto, SR/WA, Lee Satterfield Hamre, SR/WA, Wayne Goss, SR/WA and Mark Rieck were present for the meeting.

Wayne presented minutes from the January 24, 2012 IEC meeting, Lee Hamre moved and Pat Petitto seconded their approval. The IEC minutes were approved as presented.

Financial Review: Treasurer, Lee Hamre, SR/WA reported that the association continues to perform on budget this fiscal year. Membership renewal is at 90%, and class scheduling is holding steady at 400.

Spring Forum Feedback and April 26 Call with Committee Chairs Prep: Randy Williams conducted a review of the forums that have taken place so far. Members shared that so far the strategic plan and budget proposal were being well received and forums have been well attended.

A call with the IGC will be conducted to approve our 2013 budget proposal, following the opportunity for input from all our chapters.

Debrief on Chapter 32 and RWIEF Meetings: Randy Williams reported that last month he visited Chapter 32, participating in a member meeting and then conducting a meeting with local public agencies before meeting with the RWIEF trustees. The chapter meeting was well attended and twenty-eight representatives from twelve public agencies participated in a meeting where IRWA programs and services were presented. There is a strong desire from TDOT to conduct a multi-site relocation assistance class for their right of way professionals. A pilot opportunity using new web conferencing programming will be discussed with the Relocation Assistance Committee later this fall.

The RWIEF trustees received a full report on their IRWA funded programs and agreed to support the continued work of the Ethics Task Force and consider supporting the completion of the Specialty Certification Survey this summer.

Specialty Certification Survey Update: Lee Hamre updated the IEC, noting that a segmented list of 2,484 non-certified members and non-members has been identified for participation in our Specialty Certification Survey. The team would like to make some strategic additions to the non-member list from the DOD and possibly AASHTO. We would also like to reorder and shorten the questionnaire, which will take place in phase II of the project.

Agilutions Update: Mark Rieck shared that staff has received a draft contract from Agilutions for the addition of a designation module to our existing A vectra system and Fred has started negotiations with the business side of the company. Our goal is to provide a fully automated career path for our members that will allow them to customize and track their individual progress toward IRWA certification.

Next Meeting Date: The IEC will next meet on June 8, 2012, in Seattle WA, in conjunction with the Annual Education Conference.

Adjourn: With no further business, the web conference was adjourned at 4:46pm Pacific.

These minutes prepared by EVP, Mark Rieck, for presentation by Secretary, Wayne Goss, SR/WA at the next regular meeting of the International Executive Committee.