



International Governing Council

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Region 4

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Vectren Energy Delivery of Indiana

Region 6

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Goodwyn, Mills & Cawood, Inc.

Region 7

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Region 8

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Canadian Pacific Railway

Region 9

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Universal Field Services, Inc.

Region 10

Stewart W. Anderson, SR/WA
Evolve Surface Strategies

To: IRWA Board of Directors
From: Ana Rausch, SR/WA, International Secretary
Subject: 2nd Notice of Regular Board of Directors Meeting
Date: May 15, 2018

Pursuant to IRWA Bylaws, this correspondence will serve as the 2nd official written notice of a scheduled IRWA Regular Board of Directors meeting that will take place on Wednesday, June 27, 2018, 1:30 pm at the Shaw Conference Centre, 9797 Jasper Avenue, Edmonton, Alberta, Canada.

The Board of Directors Credentials Certification forms can be found [here](#), which certifies International Directors to represent their respective Chapter and cast votes as required at the Annual International Board of Directors Meeting. If you have not done so already, please complete the one-page form and send it to IRWA headquarters as soon as possible.

Additionally, if you have not yet registered for the 2018 Annual Education Conference or secured a hotel room, please do so immediately by visiting the Conference [website](#).

If you are an International Director and will not be attending the Annual International Board of Directors (BOD) Meeting in Edmonton, please carefully review the following section of the IRWA Bylaws:

Article VI, Section 3; the failure of such Director to attend the International Board of Directors meeting shall constitute his or her resignation. A Chapter Director vacancy shall be filled by the chapter. The chapter shall elect a Director to hold office during the unexpired term. If the chapter fails to elect a new Director and certify the election to the International Secretary prior to the next Board meeting, and/or if a Director resigns, the Board by a majority vote of those Directors in attendance may elect a Director from the membership of the chapter having the vacancy, to hold office for the unexpired term.

You are respectfully requested to attend a Board of Directors Preparation video conference with the International Governing Council (IGC) on Thursday, June 7, 2018 at 9:00am Pacific Time. During this meeting, the Annual International Board of Directors Meeting agenda and member questions will be discussed in order to facilitate a positive and productive meeting in Edmonton. Meeting logistics for the BOD Preparation call will be emailed to you for our video conferencing service, Blue Jeans.

In advance of the Board of Directors Meeting Preparation video conference and the Annual International Board of Directors In-Person Meeting, please review the [2018 Board of Directors page](#) on IRWA's Website that includes Key Measures, Financials, and IGC Meeting Minutes.

In addition, please note that a special IRWA Leadership Meeting for voting directors and other leaders will take place on Wednesday, June 27, 2018 at 8:00am. You will receive a special invitation with details as we work together to establish a new governance model designed to deliver as much value to as many members as possible.

Should you have questions regarding Conference, please contact Jade Meador at meador@irwaonline.org. For questions regarding Board of Directors Credentials, please contact Astrid Anaya at anaya@irwaonline.org. Please remember that anyone entering Canada from outside the country will need a valid passport.

Thank you for your commitment to IRWA as we strive to improve people's quality of life everywhere. We look forward to seeing you at this year's meeting in Edmonton.