



International Governing Council Meeting Draft Minutes

Saturday, June 21, 2014
Hartford, Connecticut

Welcome and Call to Order: President, Lisa Harrison, SR/WA called the International Governing Council Meeting (IGC) to order at 8:00am, welcoming IGC members, incoming region chairs and guests.

Roll Call and Approval of Minutes: International Secretary, Jerry Colburn, SR/WA conducted a roll call of IGC members and noted participating staff and guests as follows:

IGC Members: Lisa Harrison, SR/WA, Lee Hamre, SR/WA, Wayne Goss, SR/WA, Jerry Colburn, SR/WA, Eric Finn, Esq., Vivian Howell, SR/WA, Georgia Snodgrass, SR/WA, Richard Pino, Jeff Jones, SR/WA, Sharen Willis, SR/WA, Kerri Wittman, SR/WA, Mike Anders, SR/WA, Murray LeGris and Brodie Allen, SR/WA.

Region Vice Chairs: Janet Parks, SR/WA, Ana Rausch, SR/WA, Lou Ann Dollar, SR/WA, Phyllis Lilly, SR/WA, Brad Krabel, SR/WA, Sean Sampson, SR/WA, Brad Thomas, SR/WA, Sharon Slauenwhite, SR/WA and Wayne Larsen, SR/WA.

Senior Staff: Mark Rieck, Daniel Stekol, Barbara Billitzer, Fred Nasri and Deidre Alves.

Guests: South Africa Chapter 83 leaders Muzi Shange and Mamokete Mafumo, Region 1 member Joe Currie, SR/WA and staff members Tim Drennan and Karinne Elson.

Kerri Wittman moved and Sharen Willis seconded a motion to approve the minutes from the February 21-22, 2014 International Governing Council Meeting as presented. The minutes were unanimously approved.

Finance Review: Mark Rieck, presenting for Treasurer, Mary Anne Marr, SR/WA presented the April 2014 financial performance reports, noting total income of \$3,510,603 and net income of \$73,332. Education and Membership continue to perform very well and we will project positive net income in excess of budget at the Board of Directors Meeting next Wednesday.

Committee and Task Force Action Items: Wayne Goss presented the Ethics Task Force recommendation requiring all new members to take an IRWA Ethics and Standards course within the first year of membership and all members to become current with an Ethics and Standards course within a prescribed period of years. IRWA's online Ethics and Standards course would be discounted, to make it accessible to our membership and income from the course would be earmarked for Education Program Development. The program will be further developed to determine how the program could be managed and brought back to the IGC at its October meeting.

Eric Finn, Esq. shared an update regarding compliance on Incentive Plan requirements and IRS Guidelines, providing recourse for region chairs as they protect the IRWA's non-profit status. A task force will be formed with Eric as chair and Mike Murray, Ana Roush, Joe Currie

and Don Marx as members who will work over the summer to develop a firm recommendation to the IGC, creating a methodology for communicating with region and chapter leadership.

Next, the IPDC recommendation for a Phase II Curriculum Design Plan was presented by President-Elect, Lee Hamre. Lee called on IRWA Professional Development Vice President, Deidre Alves, who walked members through each planned education product for revision and/or development. Following the presentation Lee Hamre moved and Vivian Howell seconded a motion to approve the Phase II plan and fund it at a target level of \$240,000. Brodie Allen moved to amend the motion, then retracted the amendment. Brodie then moved that the IGC take a recommendation to the IPDC adding a component to the Five Phase Plan, providing detailed course descriptions for requested course development for the purpose of pursuing sponsorship opportunities. The motion was seconded by Rick Pino and approved by IGC members.

The IPDC also requested action on a recommendation to develop a Project Team Proposal in partnership with the Project Management Institute, developing an up to twenty-four credit unit program that will roll out as part of the Association's Phase III Curriculum Design Plan. Mike Anders moved for approval of concept to develop a Project Management Certification, seconded by Mike Murray. The motion carried with one dissenting vote.

The IGC then took up a recommendation from the INEC as presented by staff liaison Mark Rieck that Effective June 30, 2015 a Leadership Certificate will be required for all members serving as International Governing Council Members, with members gaining the IRWA Leadership Institute Certificate through fifteen or more credit units of leadership training and education. After clarifying with General Counsel that adding to the duties of an elected officer will require a bylaw resolution, the decision was made to continue developing the plan, along with a course of action to make the Leadership Institute Program available to chapters for use in developing future leaders. IGC members directed the INEC Leadership Subcommittee to continue the redevelopment of the four original core presentations after seeking input from chapter leadership on their interest and the best way to deliver programming at the chapter level.

Mark also presented position descriptions for IEC members, acknowledging a concern regarding the need to further define the role and responsibilities of the President's position description. Sharen Willis moved and Lee Hamre seconded a motion to accept all position descriptions except that of the President and BOD Member to be discussed with President, President Elect, and EVP and re-routed to the INEC. The motion failed with a vote of four yes and eight no votes. Rick Pino then moved and Mike Anders seconded a motion that all position descriptions be taken back to the INEC following a six week comment period from the regions. The motion was approved. Region chairs will forward feedback on the position descriptions to Mark Rieck with a copy to Lee Hamre by August 15, 2014.

Lisa Harrison then lead a discussion regarding recommendations on funding for industry committees and communities of practice. Lisa noted that work is shifting as the IGC provides for the governance and administration of the association, freeing industry committees and communities of practice to continue the discussion on how best to proceed and demonstrate member value for the association, with high impact outcomes and accomplishments to accompany any budget requests.

The IGC further defined member value as value to the whole association and the profession, not just individuals and not focused solely on Conference. It was agreed that the afternoon Leadership Meeting would center around an exercise designed to reimagine how the association can drive value and relevance, reaching beyond current committee and community strategies and practices.

Region Caucus and Board of Directors Meeting Prep: Members discussed the importance of clarifying for voting directors that the proposed dues increase resolution will provide for long range planning for the association and allow it to continue to pursue its Five Phase Curriculum Design Plan.

Other Business: No other business was presented.

Next Meeting Date: The next meeting of the IGC will take place in Phoenix, Arizona October 3-5, 2014.

Adjourn: With no further business, the IGC meeting was adjourned.

Minutes reviewed and approved by IRWA International Secretary, Jerry Colburn, SR/WA for presentation at the next regular meeting of the International Governing Council.

Signature _____ *Date* _____