



## **International Governing Council Meeting Minutes**

Thursday November 19, 2015  
Videoconference

**Welcome and Call to Order:** President Wayne Goss, SR/WA called the meeting to order at 9:09am PST, welcoming International Governing Council members to the meeting. Mr. Goss then asked VP, Field Operations Daniel Stekol to introduce new Field Operations Manager Jaime Rose Matthews, who will be headquartered in Ottawa, Canada and partner with our Canadian Chapters.

**Roll Call and Approval of Minutes:** Treasurer Jeff Jones, SR/WA, representing Secretary Aimie Mims, SR/WA acknowledged the following members in attendance and announced that there was quorum for the meeting.

### **Attendance:**

#### **IGC Members:**

Wayne Goss, SR/WA – President  
Mary Anne Marr, SR/WA – President-Elect  
Jerry Colburn, SR/WA – Vice President  
Jeff Jones, SR/WA – Treasurer  
Mark Rieck - EVP  
Janet Parks, SR/WA, R1 Chair  
Ana Rausch, SR/WA, R2 Chair  
Lou Ann Dollar, SR/WA, R3 Chair  
Phyllis Lilly, SR/WA, R4 Chair  
Brad Krabel, SR/WA, R5 Chair  
Sean Sampson, SR/WA, R6 Chair  
Brad Thomas, SR/WA, R7 Chair  
Sharon Slauenwhite, SR/WA, R8 Chair  
Wayne Larson, SR/WA, R9 Chair  
Brian Taylor, SR/WA, R10 Chair

#### **Absent:**

Aimie Mims, SR/WA – Secretary  
Eric Finn, General Counsel

#### **Staff:**

Daniel Stekol, VP – Field Operations  
Tim Drennan, Manager Field Operations  
Jaime Rose Mathews, Manager Field Operations  
Barbara Billitzer, VP – Publisher, Editor-in-Chief

#### **Guests:**

Brian Chossek  
Tami Benson, SR/WA – PIPE

Mr. Jones then moved to accept the minutes of September 26, 2015 IGC meeting as presented. Sharon Slauenwhite, SR/WA seconded the motion. Motion carried.

**Purpose Driven Associations:** President Goss introduced Brian Chossek, MBA who introduced the concept of Purpose Driven Associations, noting that purpose driven associations have the potential to grow, retain members and inspire participants to share the higher purpose of the organization, which is to build quality of life for the communities served by our members and the projects they represent.

**Action and Discussion Items:** President Goss introduced Tami Benson, SR/WA to present the recommendations of the Partnership for Infrastructure Professional Education.

**Recommendation for Instructor Development Requirements:** Ms. Benson presented a recommendation to update IRWA policy for becoming an instructor that Effective December 1, 2015, amend the Instructor Policies and Procedures for Becoming an IRWA Instructor to:

1. Be a member in good standing of the IRWA;
2. Hold a college/university degree from an accredited college/university or have significant education and experience in an IRWA subject matter discipline;
3. Successfully complete the IRWA course he/she intends to instruct;
4. Submit an application with the required documentation and application fee. (Incomplete applications will be returned); and
5. Successfully complete the IRWA CLIMB, a 2-day intensive training workshop focused on adult-learning and instructional technique and methodology. Applicants should possess a base knowledge and understanding of effective communication/presentation skills. Successful completion of IRWA Course 219 is encouraged.

Motion to accept the Instructor Requirements as presented by Janet Parks, SR/WA. Second by Ana Rausch, SR/WA. Following discussion motion passed unanimously.

**Recommendation for Subsidy for Attending CLIMB:** Ms. Benson followed with a recommendation to waive the registration fee and reimburse the 60 currently recertified instructors up to \$1,000 per person for actual travel, food and lodging expenses incurred to attend the inaugural CLIMB.

Motion to accept the Subsidy for Attending CLIMB as presented by Brad Thomas, SR/WA. Seconded by Sharon Slauenwhite, SR/WA. Following discussion the motion passed with 13 in favor, 1 opposed and 1 absent.

**Investment Committee Progress:** Jeff Jones, SR/WA presented the activity to date on the formation of the Investment Committee, noting that Burnham Gibson Financial Advisors had been selected to develop an investment program for the Association.

**Other Business:** President Goss discussed the proposed Employer Support Program, inviting IGC members to provide input for a white paper that will be written early next calendar year and EVP Mark Rieck reviewed the new conference schedule for the IRWA Education Conference and Annual Meeting in Nashville.

**Next Meeting Date:** The next meeting of the International Governing Council will be a videoconference scheduled for January 14, 2016 at 9:00am PST.

**Adjourn:** Motion to adjourn by Wayne Larson, SR/WA. Seconded by Mary Ann Marr, SR/WA Motion carried and meeting adjourned at 11:03am PST

