



International Board of Directors Meeting Minutes

Wednesday, June 14, 2017
Anchorage, Alaska, USA

Call to Order: The 2017 meeting of the International Right of Way Board of Directors was called to order by International President, Mary Anne Marr, SR/WA at 1:30pm. President Marr welcomed members and stated IRWA's Purpose, "We improve people's quality of life through infrastructure development".

Roll Call and Minutes Approval: President Marr called on International Secretary, Sharon Slauenwhite, SR/WA, to present replacement directors for election as members of the International Board of Directors. Secretary Slauenwhite shared the names of replacement directors then moved their approval as presented, seconded by Don Marx, SR/WA. The motion carried unanimously. Secretary Slauenwhite then declared a quorum, with 166 voting directors present.

President Marr requested approval of the minutes of the previous Board of Directors meeting, held in Nashville, Tennessee on June 15, 2016. Gene Land, SR/WA moved and Faith Roland, SR/WA seconded that the minutes be approved as presented in the 2017 Online Board of Directors Packet. The motion carried.

Finance Committee Report: President Marr shared that IRWA financial statements, as well as the details of the 2017-2018 budget were distributed in advance of the board meeting in the Online 2017 Board of Directors Packet and that our fiscal year will end on June 30, with an audited financial statement distributed in October of this year. Monthly financial statements for the Association have been posted on the IRWA website for member review throughout the year, starting last fall. There were no questions regarding the 2016-2017 financial report, therefore, the financial report was accepted as posted.

Acceptance of Reports: President Marr informed voting directors that the leadership reports of the Association were also posted in the Online 2017 Board of Directors Packet on the IRWA website. Following a request for questions regarding filed reports and the CEO report presented during the Sunday, June 11th, 2017 Annual Meeting of Members, the reports were accepted as presented.

New Business: President Marr first invited IRWA's VP of Field Services, Daniel Stekol and the firm providing electronic voting devices for the meeting to demonstrate their use by conducting test votes among the board of directors, confirming 166 voting directors at the start of new business. President Marr moved to new business, sharing that the International Governing Council minutes from the past year had been posted on the website and minutes of the most recent meetings held last week were distributed during the region caucuses on Sunday, June 11, 2017 along with a summary of IEC/IGC actions for the year. President Marr requested a motion to ratify the actions of the IEC/IGC since the June 2016 Board of Directors meeting in Nashville and the motion was made by Sharon Slauenwhite SR/WA and seconded by Jerry Colburn, SR/WA. The motion carried with 158 yes votes, 4 no votes and 3 abstentions.

President Marr then introduced Treasurer Aimie Mims, SR/WA to present the proposed 2017-2018 budget. Treasurer Mims reported that the finance committee met four times during the fiscal year and provided monthly oversight for the budget of the Association, and that the proposed budget aligned with the IRWA's plans to continue to increase the visibility of the IRWA and its members, provide for the continued development of new education programming and support the governance of our Association. Treasurer Mims then moved that the proposed budget be approved as presented. The motion was seconded by Sharon Slauenwhite, SR/WA. With no additional discussion, the 2017 – 2018 budget proposal was approved with 154 yes votes, 7 no votes and 5 abstentions.

President Marr then invited Arlene MacKenzie, SR/WA, Chair of the International Nominations and Elections Committee to the podium, for a report of the committee. Chairperson MacKenzie reported that a slate of International Officers had been vetted and proposed as follows:

- International President Elect, incumbent IEC officer, Jeff Jones, SR/WA
- International Vice President, incumbent IEC officer, Aimie Mims, SR/WA
- International Treasurer, incumbent IEC officer, Sharon Slauenwhite, SR/WA
- International Secretary Candidate, Ana Rausch, SR/WA.

President Marr began the election process by calling for nominations from the floor for the position of International President Elect, to contest the INEC recommendation of Jeff Jones, SR/WA. Hearing none, the position of International President Elect was closed, with Jeff Jones the only candidate, moved by Jim Struble SR/WA and seconded by Wayne Goss, SR/WA. The motion carried with 162 yes votes, 3 no votes and 1 abstention, making Jeff Jones, SR/WA the new International President Elect.

Next, President Marr called for nominations from the floor, for the position of International Vice President, to contest the INEC recommendation of Aimie Mims, SR/WA. Hearing none, the position of International Vice President was closed, with Aimie Mims the only candidate, moved by Randy Williams, SR/WA and seconded by Jacob Farrell, SR/WA. The motion carried with 153 yes votes, 10 no votes and 3 abstentions, making Aimie Mims, SR/WA the new International Vice President.

Next, President Marr called for nominations from the floor, for the position of International Treasurer, to contest the INEC recommendation of Sharon Slauenwhite, SR/WA. Hearing none, the position of International Treasurer was closed, with Sharon Slauenwhite the only candidate, moved by Faith Roland, SR/WA and seconded by Wayne Goss, SR/WA. The motion carried with 164 yes votes and 2 no votes, making Sharon Slauenwhite, SR/WA the new International Treasurer.

Then, President Marr called for nominations from the floor, for the position of International Secretary, to contest the INEC recommendation of Ana Rausch, SR/WA. Hearing none, the position of International Secretary was closed with Ana Rausch the only candidate, moved by Jerry Colburn SR/WA and seconded by Randy Williams, SR/WA. The motion carried with 141 yes votes, 21 no votes and 4 abstentions, making Ana Rausch, SR/WA the new International Secretary.

President Marr congratulated the 2017-2018 officers and reported that Brad Kuhn, Esq. has agreed to serve as International General Counsel for 2017-2018.

President Marr then invited International Secretary, Sharon Slauenwhite to the stage to present members nominated by their respective regions to serve as International Region Officers. Secretary Slauenwhite presented the following slate of Region Officers:

- Region One: Chair, Joe Currie, SR/WA and Vice Chair, Yoli Matranga, SR/WA
- Region Two: Chair, Teri Morgan, SR/WA and Vice Chair, Denise Skinner, SR/WA
- Region Three: Chair, Jacob Farrell, SR/WA and Vice Chair, Penny Rolf, SR/WA
- Region Four: Chair, Douglas Hummel, SR/WA and Vice Chair, Craig Curtis, SR/WA
- Region Five, Chair, Greg Mathais, SR/WA and Vice Chair, Elizabeth Smith, SR/WA
- Region Six: Chair, Judy Jones, SR/WA and Vice Chair, Wade Brown, SR/WA
- Region Seven: Chair, Dee Oakland, SR/WA and Vice Chair, James Lingemen, SR/WA
- Region Eight: Chair, Josie Tomei, SR/WA and Vice Chair, Roderick Glaves, SR/WA
- Region Nine: Chair, Larry Risinger, SR/WA and Vice Chair, Frederick Easton, JR., SR/WA
- Region Ten: Chair, Stewart Anderson, SR/WA and Vice Chair, Jenna Wood, SR/WA

President Marr thanked Secretary Slauenwhite and requested nominations from the floor. Hearing none, President Marr requested a motion to elect the individuals nominated to their respective offices by the International Board of Directors. The motion was made by Wayne Goss, SR/WA and seconded by Sean Sampson, SR/WA. The motion carried with 161 yes votes, 1 no vote and 4 abstentions.

President Marr then welcomed President-Elect, Jerry Colburn, SR/WA to the podium to announce the appointments of the 2017-2018 International Service and Industry Committee Chairs and Vice Chairs and Community of Practice Leaders, all of whom have been approved by the International Executive Committee.

- International Ethics Committee: Chair, Colleen Brown and Vice Chair, Matt Hansen
- International Nominations and Elections Committee: Chair, Randall Kopfer, SR/WA and Vice Chair, Jenni Kriner, SR/WA
- The Partnership for Infrastructure Professional Education Committee: Chair, Tamara Benson, SR/WA and Vice Chairs, Carol Brooks, SR/WA and Janet Walker, SR/WA
- International Credentialing Committee: Chair, Trevor Martens, SR/WA and Vice Chair, Kevin Shea, SR/WA
- International Transportation Committee: Sheila Mills, SR/WA and Vice Chair, James Olschewski, SR/WA
- International Public Agency Committee: Matthew Harris, SR/WA and Vice Chair, Connor McDonald
- International Electric & Utilities Committee: Chair, Janella Cordova
- International Oil & Pipeline Committee: Chair, Brian Green and Vice Chair, Colleen Magness, SR/WA
- International Asset Management CoP: Leader, Brian Taylor, SR/WA
- International Relocation CoP: Leader, Leslie Beaird, SR/WA
- International Surveying CoP: Leader, Todd Rakstad, SR/WA
- International Valuation CoP: Leader, Timothy Holzhauer, SR/WA
- International Environment CoP: Leaders, Brittney Christy and Kimberley Millar, SR/WA

Committee members and CoP leaders were welcomed with a round of applause and President Marr invited Incoming International President, Jerry Colburn, SR/WA to share his remarks on taking the Office of the President for the Association.

President Colburn proclaimed that he was truly honored to be IRWA's next President, stating his focus has been and will be to "Make a Difference in our Association, the industries we serve and the quality of people's lives". President Colburn went on to share IRWA's Purpose Statement, that we improve the

quality of people's quality of life through infrastructure development and that we are truly part of this initiative and IRWA's Purpose Statement is the backbone of what we accomplish every day.

President Colburn went on to share the priorities and initiatives of IRWA leadership to create a more outward facing organization, noting it will require tenacity and purpose. In order to engage people from outside IRWA's membership our Association vision needs to embody a higher purpose that appeals beyond our current boundaries. We need to take deliberate actions to make the outside world work with us. Our new website will be a great example of a deliberate action.

IRWA is planning Industry Leader Roundtables where leaders from industries, public agencies, and the consultant community come together to discuss trends, topical issues and best practices. Right of Way Magazine will be critical in this endeavor and the plan is to make the magazine a driver of our profession, following the roundtables, providing news, analysis data and opinions that keep members relevant.

President Colburn shared that chapters are the lifeblood of the organization and we have to recognize the different needs within each chapter of our Association. This coming year, Field Staff will work with chapter leadership to enhance existing events and create new ones. IRWA will also host short webinars and video presentations based on topics of importance to our membership and industry partners. IRWA staff will also be promotional partners, publicizing chapter events, helping to produce the webinars and videos, and reporting on them through Right of Way Magazine.

Industry Committees and Communities of Practice will serve as subject matter experts for chapter seminars and workshops as IRWA committees and communities are truly the Association's bodies of knowledge – the keepers of our collective experience.

The new Forty for Forty Scholarship Program is a direct investment in our future, funded by the Right of Way International Education Foundation, and will be rolled out this summer. IRWA is also working with Glenn Tecker from Tecker International and all our members to position the IRWA for continued success. We will be "Imagineering" how we can make a difference in our organization that will carry us into the next several decades. We will do this together – Chapter Leaders, Region Chairs and Vice Chairs, Advisory Council Members and our Board of Directors.

On the international front, next year Past President Mary Anne Marr will lead the International Relations Group and will select representatives from our chapters in Australia, Mexico, Saudi Arabia, South Africa and Nigeria to serve as direct participants on the working group. We also have successful partnerships with IKT Germany, the Compulsory Purchase Association in London and the Union of Pan American Valuers Association in Latin America. These relationships will continue to grow in the coming years.

President Colburn shared that he is excited to be preparing for the 2017 Congress for Global Infrastructure Real Estate in Mexico City in November, where sessions will be presented by global partners and industry stakeholders. This Congress is especially significant in light of Mexico's energy reform and our growing involvement in Latin America.

IRWA will continue advancing its education and programs to improve instruction thanks to the Partnership for Infrastructure Professional Education, led by Tami Benson, SR/WA, Carol Brooks, SR/WA, Janet Walker, SR/WA and Deidre Alves, M.Ed. IRWA has developed The CLIMB, giving our instructors a toolbox of skills that they didn't have before. We will continue to develop our instructors and new classes that are relevant to our membership and the industries we serve.

As IRWA President, Mr. Colburn vowed to work with the Right of Way Consultants Council to update our course on Managing the Consultant Process. With 43 member companies, this group of consulting companies is our body of knowledge when it comes to client – consultant standards and relationships. President Colburn also reported that he had been asked by Mexico Chapter 85 and INDAABIN, Mexico's Ministry of Land to deliver an RWA Certification for new Right of Way Agents coming to work in Mexico. Mexico's energy reform initiative has triggered a flurry of work in the Oil & Gas arena. It is important that we develop this certification before the Presidential Election takes place in that country in 2018.

President Colburn then invited John Campbell, SR/WA to the stage to sign a Memo of Understanding between the IRWA and the American Society of Civil Engineers' Utility Engineering & Surveying Institute. The purpose of the Memo of Understanding is to promote professional collaboration and coordination of efforts to assure the safe operation and management of utility infrastructure and assets on public project right of way, including the potential for a training program for utility coordination.

Following brief remarks from John Campbell, President Colburn shared his thoughts on the importance of succession planning and preparing future leaders for IRWA service, noting that IRWA has put a number of initiatives in place to support the efforts of the Association's Young Professional Group and integrate young professionals in to IRWA meetings, programs and leadership roles at all levels of the organization.

The IRWA is launching a new Mentor Program that will link our experienced members with those new to the industry. The Association will also kick-off an Emerging Leader Program for mid-career professionals interested in building their leadership skills.

President Colburn ended his remarks with his pledge to focus the Association on member value, benefit to employers and our commitment to IRWA's purpose.

2017 Annual Conference Report - Anchorage Host Committee: Past President Marr thanked President Colburn for his remarks and then invited the Conference host chapters to take the stage, noting that there is a contract between the chapters and International Headquarters that in addition to mapping out respective responsibilities, provides a \$10,000 award to the chapters for hosting the Conference.

Both chapters in Alaska worked together on the program and Chapter 49 President, Fred Mortimer, SR/WA and Chapter 71 President, Stephen Taylor thanked the Association for the opportunity, and their volunteers from both the chapters and the region for supporting the effort and working throughout the week to ensure a great program. They also informed the Board of Directors that 967 paid registrants participated in the Conference this year. The Board of Directors in turn thanked the leaders and chapters with a strong round of applause.

Selection of Host City for the 2022 Annual International Education Conference: Past President Marr introduced presentations for the 2022 Conference site, with three chapters bidding; Carolinas Chapter 31 (Charlotte), Ohio Chapter 13 (Cleveland) and Colorado Chapter 6, Denver. Each chapter was allowed five minutes to make a presentation, followed by a vote of the Board of Directors to select the site.

Cleveland Ohio was selected by the Board of Directors as the 2022 Conference site with 104 votes, followed by Denver with 34 votes and Charlotte with 28 votes. Past President Marr congratulated Cleveland and thanked all three chapters for their bids.

Other Business: After calling for other business, Past President Marr allowed the members of the International Governing Council to step down from the stage, turning the meeting over to both the Canadian Right of Way Education Foundation and the Right of Way International Education Foundation to report and conduct their business. Following foundation business, Past President Marr thanked both foundations for their unwavering support of the IRWA.

Next Scheduled Meeting: Past President Marr turned her attention back to the Board of Directors thanking all for their leadership this fiscal year and announcing that the next scheduled meeting of the International Board of Directors will take place in Edmonton, Alberta, Canada in June of 2018.

Adjourn: With no further business, the Board of Directors Meeting of the International Right of Way Association was adjourned at 3:52pm.

Minutes reviewed and approved by IRWA International Secretary, Sharon Slauenwhite, SR/WA for presentation at the next regular meeting of the International Board of Directors.


Signature


Date