



## International Governing Council Meeting Minutes

March 8, 2018

Video Meeting

**Welcome and Call to Order:** Jerry Colburn, SR/WA, International President welcomed members to the meeting at 9:04am. President Colburn reminded members of IRWA's Purpose, to improve the quality of people's lives through infrastructure development, then called on Ana Rausch, SR/WA for a roll call and approval of minutes.

**Roll Call and Approval of Minutes:** Secretary, Ana Rausch, SR/WA acknowledged that a quorum was present, in keeping with our bylaws: Quorum for the IGC shall be ten (10) voting members, of which four (4) shall be voting members of the IEC. In order for a matter to be approved by the IGC, it must receive a vote of at least seventy-five percent (75%) of its members voting at a meeting at which a quorum is present.

### **IGC Members:**

Jerry Colburn, SR/WA – President  
Jeff Jones, SR/WA – President - Elect  
Aimie Mims, SR/WA – Vice President  
Sharon Slauenwhite, SR/WA – Treasurer  
Ana Rausch, SR/WA - Secretary  
Mark Rieck – CEO  
Joe Currie, SR/WA, R1 Chair  
Teri Morgan, SR/WA, R2 Chair  
Craig Curtis, SR/WA, R4 Chair  
Greg Mathais, SR/WA, R5 Chair  
Judy Jones, SR/WA, R6 Chair  
Jim Lingeman, SR/WA, R7 Vice Chair  
Josie Tomei, SR/WA, R8 Chair  
Fred Easton, SR/WA, R9 Vice Chair  
Stewart Anderson, SR/WA, R10 Chair

### **Staff:**

Deidre Alves, Chief Learning Officer  
Tim Drennan, Manager Field Operations  
Jaime Rose Mathews, Manager Field Operations  
Rakhshan Mazarei, Controller and Personnel Manager  
Fred Nasri, Chief Financial Officer  
Daniel Stekol, Senior Vice President International Relations

Stewart Anderson, SR/WA moved and Joe Currie, SR/WA seconded the motion to approve the minutes of the January 16, 2018 International Governing Council Meeting. The motion carried unanimously.

**Action and Discussion Items:** Mr. Colburn requested other business items at the top of the meeting, so they could be addressed throughout the meeting. Joe Currie asked to address the detail on requested budget items and Jerry suggested they be incorporated during Finance Committee review of IRWA performance reports.

- **January 2018 Performance Reports:** Treasurer, Sharon Slauenwhite, SR/WA presented IRWA's January 2018 performance reports noting net income at \$15,043 for the seven months ending on 1/31/18. Membership and Education are beating last year at this time, although lagging behind goal. Credentialing income is behind goal as the Association works to replace retiring designated members and certified members who have left the field.

President Colburn called on Joe Currie to address his financial issues and Mr. Currie suggested that new projects, even projects not intended to be repeated should provide a full budget in advance of their approval, so that members can monitor their progress on an ongoing basis.

- **Membership and Conference Updates:** SVP, Daniel Stekol provided an update on Membership Renewal for this fiscal year, noting that IRWA is at 92% renewal of last year's Agency, Senior, Regular and At-Large members, thanks to the early renewal of a number of agency agreements.

Mr. Stekol shared that registration for this year's Annual Conference is trending ahead of last year's event. Daniel also introduced a number of positive changes taking place, including the consolidation of the SR/WA Recognition event with the Awards Luncheon, the use of an emcee during that event and the reintroduction of the International Luncheon. The CRWEF will conduct a Monday Night Event and the Wednesday Installation Banquet will become a gala to celebrate IRWA's members.

- **Education Update:** CLO, Deidre Alves, M.Ed. provided an update on Education activity in the Association, featuring the release of Course 235, The Canadian Oil and Gas Overview, which is now available for chapter scheduling. IRWA Course 100's exam has been updated and aligned with the new curriculum and the Education section of the IRWA website has been enhanced, to ease navigation with course descriptions, class descriptions and a purchase option all on the same page. A new product, Course 100 with Spanish language paraphrased subtitles has been developed for further penetration of the Mexico, Latin and South American markets.

A pilot program with potential Leadership Development partner MindGYM is scheduled in Los Angeles for May 2. If successful, the project can go forward for rollout during region forums next year. IRWA has also begun the migration of IRWA University to a new platform that will allow the Association to bundle price products and have much more control over the platform.

3<sup>rd</sup> quarter Instructor Small Circles were held for CLIMB Certified Instructors on March 15. An example of recent positive feedback for CLIMB Standards based instruction was: *"As someone who has taken a great deal of IRWA courses over the years with various instructors, \_\_\_\_\_ was excellent! He absolutely was prepared and very attentive to the different skill sets within the course. He was very knowledgeable and kept the content applicable to all the registrants level of understanding and, most importantly, he kept everyone engaged throughout the day. Those that were there to learn understood the content and the lessons provided. \_\_\_\_\_ reflects a terrific understanding of presentation and teaching skills for adults and came across as a wonderful instructor that I would most definitely bring back for other courses!"*



- **Closure of Midland/El Paso/Amarillo, TX Chapter 35:** Region Chair, Teri Morgan, SR/WA shared background and a request for action to close Midland Chapter 35, due to lack of ability to field a slate of officers and meet other administrative requirements. After the Association completes the closure of the chapter, it will reopen as a satellite operation, which will provide education and meeting opportunities without the burden of fielding a slate of officers and meeting financial compliance requirements.

Ms. Morgan moved and Larry Reisinger seconded a motion to close Chapter 35. The motion carried by unanimous approval.

- **Fiscal 2019 Budget Proposal:** Sharon Slauenwhite presented the fiscal 2019 budget proposal to the IGC for further presentation at upcoming Region Forums and the Board of Directors Meeting in June.

**Next Meeting Date:** President Colburn shared that the International Governing Council is scheduled to conduct its next video meeting on May 31, 2018.

**Adjourn:** The meeting was adjourned at 11:16am.

*Minutes reviewed and approved by IRWA International Secretary, Ana Rausch, SR/WA for presentation at the next regular meeting of the International Governing Council.*



Signature



Date