

**IRWA CLASSROOM EDUCATION PROGRAM
DELIVERY REPORT
FISCAL YEAR
JULY 2013- JUNE 2014**

	# CLASSES HELD	# MISSING, WRONG OR LATE MATERIAL GOAL = Deliver correct & complete material at least 2 days before class start date reported within guidelines	# CONTENT ERROR Directly affecting Course presentation reported within guidelines	# WRONG LOCATION GOAL = Deliver to address provided reported within guidelines	# ERRORS Missing, wrong, late, content, or location reported outside guidelines	# ORDER ERRORS Missing materials or late delivery or location due to IRWA Staff	% ERROR GOAL = <5%	% DELIVERED RIGHT PLACE, RIGHT MATERIAL, RIGHT ON TIME GOAL = > 95%
July	30	1 ⁱ	0	0	0	0	3.33%	96.67%
August								
September								
October								
November								
December								
January								
February								
March								
April								
May								
June								
Totals	30	1	0	0	0	0	3.33%	96.67%

ⁱ **Course 901** Large scale maps were missing from order, maps were printed by vendor and shipped to coordinator. Maps were received prior to class start date.