



IRWA Instructor Recertification Program

Purpose

Education and training are the core tenets in supporting the IRWA in fulfilling its purpose of “improving people’s quality of life through infrastructure development.” The importance of IRWA instructors, both in providing an outstanding learning environment, as well as serving as subject matter experts, are critical components in serving our purpose.

Instructors undergo initial training through the IRWA Instructor Development Program (i.e., CLIMB/PEAK) to become eligible to instruct IRWA courses. To promote further learning and improvement, instructors are expected to continually enhance their instructional skills, learn new teaching methods and maintain their subject matter expertise. Accordingly, IRWA instructors are required to recertify their status every 5 years.

To provide flexibility in meeting recertification requirements, credits may be earned through a combination of the following:

- Participation in the CLIMB or PEAK.
- Instruction of IRWA courses, where instructors have the opportunity to continue to apply, practice and improve their skills.
Note: A minimum of 16 CUs must be earned through instruction of IRWA courses.
- Participation in IRWA Learning in Action Sessions where instructor skills are enhanced through engagement with IPEC committee members, fellow instructors or technical experts. Learning in Action Sessions may be offered at the Annual International Education Conference.
- Participation of IRWA Quarterly Instructor Development Calls where instructor skills are enhanced through engagement with IPEC committee members, fellow instructors or technical experts through IPEC approved sessions, webinars or conference calls.
- Participation in select IRWA courses.
- Participation in IRWA course updates, rewrites, or development.
- Attendance at any IRWA course update, rewrite, or development call.

Time Periods

IRWA Instructors will be required to recertify their instructor status every 5 years.

- Effective January 1, 2020, all current IRWA approved instructors will be required to recertify by no later than December 31, 2025.
- Instructors who are approved after January 1, 2020, will have 5 years from the date of notice that they have been approved as an IRWA Instructor.
- After the initial recertification period, all instructors will be required to recertify every 5 years from the date of their last approved recertification.

Recertification Requirements

A total of 40 Credit Units (CUs) must be earned to qualify for instructor recertification. A minimum of 16 CUs must be earned through successfully instructing IRWA courses. The instructor must achieve a minimum student evaluation score of 4.00 or greater on a 5.0 scale. Each course instructed shall be awarded 8 CUs, regardless of the duration of the course. Instructors must complete at least 2 courses (16 CUs) for recertification but may claim up to a total of 24 CUs for instructing 3 courses.

The remaining CUs may be earned through a combination of the following:

- Successful completion of a future PEAK (a maximum of 16 CUs).
- Attendance at an IRWA Learning In Action (LIA) Session held at the Annual Education Conference (8 CUs per session).
- Attendance at an IRWA Quarterly Instructor Development Call (4 CUs per call).
- Participation in an IRWA Course Update (8 CUs per course).
- Participation in an IRWA Course Rewrite or Development (16 CUs per course).
- Attendance at an IRWA Course Update, Rewrite, or Development Call (4 CUs per call).
- Completion of IRWA Course 219 – Adult Communication Principles and Methods (16 CUs).
- Completion of IRWA Course 102 – Elevating Your Ethical Awareness (8 CUs).



IRWA Instructor Recertification Program (continued)

Failure to Recertify

Instructors who do not complete the recertification requirements within the 5-year period shall immediately be removed from the approved list of IRWA instructors and shall not be permitted to instruct IRWA courses until they have successfully completed the instructor training requirements in place at the time of recertification.

Examples (For Illustration Only)

Instruct 3 IRWA Courses:	24 CUs
Attend 219:	16 CUs
Total:	40 CUs

Instruct 3 IRWA Courses:	24 CUs
Attend Ethics:	8 CUs
Attend 2 Quarterly Calls	8 CUs
Total:	40 CUs

Instruct 3 IRWA Courses:	24 CUs
Participate in 2 Course Updates:	16 CUs
Total:	40 CUs

Instruct 3 IRWA Courses:	24 CUs
Participate in 1 Course Development:	16 CUs
Total:	40 CUs

Instruct 2 IRWA Courses:	16 CUs
Participate in 1 Course Development:	16 CUs
Participate in 1 Course Update	16 CUs
Total:	40 CUs

Instruct 2 IRWA Courses:	16 CUs
Participate in 2 Course Updates	16 CUs
Attend 2 Quarterly Calls	8 CUs
Total:	40 CUs

Instruct 2 IRWA Courses:	16 CUs
Participate in 1 Course Update	8 CUs
Attend 2 Course Update Calls	8 CUs
Attend 2 Quarterly Calls	8 CUs
Total:	40 CUs

Instruct 2 IRWA Courses:	16 CUs
Attend Ethics	8 CUs
Attend 1 LIA at Conference	8 CUs
Attend 2 Quarterly Calls	8 CUs
Total:	40 CUs