



International Executive Committee Meeting

January 24, 2012
WebEx

Welcome and Call to Order: President, Randy Williams, SR/WA called the meeting of the International Executive Committee to order at 9:02am Pacific.

Roll Call and Approval of Minutes: Secretary, Wayne Goss, SR/WA acknowledged that Randy Williams, SR/WA, Pat Petitto, SR/WA, Lisa Harrison, SR/WA, Lee Satterfield Hamre, SR/WA, Wayne Goss, SR/WA, Eric Finn, Esq. and Mark Rieck were all present at the meeting.

Wayne presented minutes from the December 19, 2011 IEC meeting, Lee Hamre moved and Pat Petitto seconded their approval. The IEC minutes were approved as presented.

Financial Review: Treasurer Lee Hamre, SR/WA reported that the association continues to perform on budget this fiscal year. Membership renewal is at 82% and class scheduling is holding steady at 417. We enjoyed our best month ever for online programming in December, with 140 participants. Members reviewed current financial reports that will be posted to the IRWA website at the end of the month and shared with association leadership through Leadership Links.

Spring Forum Talking Points: Randy Williams noted that our spring forums begin next month with the Region 2 Winter Forum and it would be good to share current information with our leadership. Members discussed key projects they would like to share and Mark Rieck agreed to develop a power point presentation and script in time for the Region 2 Winter Forum.

IGC Agenda Items: In preparation for our International Governing Council meeting in Seattle next month, Randy Williams lead members through a discussion to identify the key agenda items for the Friday morning meeting with our committee chairs and vice chairs, and the Saturday meeting with the International Governing Council.

Professional Development: President Elect, Pat Petitto, SR/WA shared that a number of professional development activities are beginning to take shape, and she is partnering with Valerie Fries Wade to delineate and document the specific roles and responsibilities for the IEC, the IPDC and staff in managing our program.

Members also discussed the fees for master facilitators related to the new C219 Presentation Skills class and planned Facilitators Clinic, noting that master facilitators who had already paid for the previous clinics were placed in double jeopardy with the moratorium that had been placed on the clinics and kept them from being able to facilitate clinics. Registration fees will be waived for any master facilitators who are being asked to participate in a second round of courses and clinics in Seattle this year.

Pat also shared that she is creating a criteria for selecting facilitators for international courses, noting that in our early stages of international class production, facilitators must also be willing and able to take meetings with national government officials and other partners interested in expanding their relationship with the IRWA.

2013 Budget Request: EVP Mark Rieck reported that the 2013 budget process has begun and we have received a good response from region and committee chairs regarding the creation of a specific budget request for region and committee travel next fiscal year. We will also be adding a July IEC annual planning retreat to the budget request.

March RWIEF and CRWEF Plans: Mark Rieck also reported that he and Randy Williams will be meeting with the RWIEF trustees in March and communicating with the CRWEF board shortly thereafter. The Specialty Certification survey results will play a significant role in defining any future budget requests for new course development.

Next Meeting Date: The IEC will conduct a brief update call in March, following Randy and Mark's trip to South Africa to teach C103 Ethics and the Right of Way Profession in Johannesburg and participate in Chapter 83's annual general meeting, where over 100 new IRWA members will be welcomed. The theme of the two-day meeting will reflect ethics in the Right of Way professional community.

With no other business, the meeting was adjourned at 11:34am, Pacific.

These minutes prepared by EVP, Mark Rieck, for presentation by Secretary, Wayne Goss, SR/WA at the next regular meeting of the International Executive Committee.