



International Executive Committee Meeting Minutes

July 10-11, 2011
Estes Park, CO

Welcome and Call to Order: The meeting of the IEC was called to order by IRWA President, Randy A. Williams, SR/WA at 9:04am.

Roll Call and Minutes Approval: Secretary, Wayne Goss, SR/WA acknowledged that Randy Williams, SR/WA, Pat Petitto, SR/WA, Lisa Harrison, SR/WA, Lee Satterfield Hamre, SR/WA, Wayne Goss, SR/WA and EVP, Mark Rieck were all present at the meeting.

Wayne presented minutes from the June 16, 2011 IEC meeting, then moved and Pat Petitto seconded their approval. The IEC minutes were approved as presented.

Competing for the Future: President Williams noted that IRWA stands at a crossroads with no Way-Back Machine. We either move forward as an organization or run the risk of sliding backwards, even becoming irrelevant to future generations of right of way professionals, unless we continue to adapt, innovate and evolve.

Members discussed what IRWA should look like in 10 years, becoming a professional society that serves as the central authority for the right of way profession and provides meaningful value to its members.

Gap Analysis: Members then engaged in a day of strategic planning, recognizing that at its core, strategic planning requires that we describe our current state, agree on a future state, and then fill the gap between them with major objectives and strategies, tactics and actions to achieve the future state. The current IRWA strategic plan was fully reviewed and updated and will next be presented to the International Governing Council at its September meeting.

Next Steps: Mark Rieck shared that having established a strong meeting calendar for the fall, February and June, IRWA officers have the opportunity to engage our leadership and membership in the strategic planning process. Suggested next steps to share the proposed 2012-2017 were outlined, including the development of a leadership weekend around the committee meetings and IGC meeting scheduled for February 2012, in Seattle.

IEC Assignments: Members discussed the need to take a different approach with our federal partners, region and committee assignments, taking a longer view toward developing and building out our relationships, detailing out IEC assignments, as well as expectations and deliverables for committees and regions. These expectations and deliverables will be shared throughout the fall and winter with leadership.

Other Business: The IEC took up a policy recommendation from the IPDC regarding the requirements to facilitate relocation assistance courses:

1. Each individual facilitator currently approved to facilitate Course 105 or any 500 series courses, and not holding the R/W-RAC, be given written e-mail notice with "delivered return receipt" that they have 90 days from the date the e-mail was sent by IRWA Headquarters to apply for the R/W-RAC certification, file for candidacy, meet all qualifications, and take and pass the R/W-RAC capstone exam. Any approvals would be subject to experience verification.

2. Facilitators, who do not hold the R/W-RAC certification, but who are currently under contract to facilitate Course 105 and all 500 series courses may facilitate those courses. Facilitators, who do not hold the R/W-RAC certification, shall not enter into new contracts to facilitate Course 105 and all 500 series courses until they obtain the R/W-RAC.

3. Each facilitator must sign and return to IRWA Headquarters a Receipt Acknowledgement Form that he/she has received the Facilitator Policies, Qualifications, and Code of Conduct Guide. The signed receipt will be retained in his/her file.

Lisa Harrison moved and Lee Hamre seconded approval of the policy change as presented. The motion carried and the Relocation Committee was recognized and commended for its work on this issue.

Next Meeting: The next meeting of the IEC will be conducted via WebEx, prior to the September IGC meeting.

Adjourn: With no further business, the meeting was adjourned at 1:15pm on July 11.

These minutes prepared by EVP, Mark Rieck, for presentation by Secretary, Wayne Goss, SR/WA at the next meeting of the International Executive Committee.