



ANNUAL GENERAL MEETING

St. Helens Room, Westin Seattle, Seattle, Washington

Sunday, June 10th, 2012

Members Present:

Janet Walker	Chapter 48	Janet.I.Walker@conocophillips.com
Brodie Allen	Chapter 48	brodie.allen@evolveinc.ca
Arlene MacKenzie	Chapter 62	arlene.mackenzie@gov.ab.ca
Doreen Devloo	Chapter 66	dedevloo@hydro.mb.ca
Sharon Slauenwhite	Chapter 65	snslaenwhite@gov.pe.ca
Carol Craswell	Chapter 65	cmcraswell@gov.pe.ca
Dawn MacDougall	Chapter 65	dtmacdougall@gov.pe.ca
Shannon Favaro	Chapter 54	shannon.favaro@fortisbc.com
Murray J. LeGris	Chapter 29	Murray.LeGris@NRCan-RNCan.gc.ca
Jack Carello	Chapter 29	Jack_Carello@cpr.ca
Brigitte Jones	Chapter 29	bjones@uniongas.com
Colleen Brown	Chapter 65	colleen.brown@gnb.ca
Eric Finn	Chapter 29	efinn@barristonlaw.com
Bill Dee	Chapter 29	billdee@rogers.com
Jim Oldfield	Chapter 48	jim.oldfield@focus.ca
Della Berwanger	Chapter 29	della_berwanger@cpr.ca
Chris Thompson	Chapter 48	chris.thompson@cenovus.com
Tyler Jans	Chapter 48	tyler@bluearth.ca
Bev Colvin	Chapter 29	bcolvin@uniongas.com
Tony Capordelis	Chapter 63	tonyc@ucsadvisors.com
Dallas Maynard	Chapter 62	dallas.maynard@dewaland.ca
Orest Rojik	Chapter 29	orest_rojik@cpr.ca
Kathy Shaw	Chapter 54	katshaw@shaw.ca
Kevin Paul	Chapter 29	Kevin_Paul@cpr.ca
Karen Carswell	Chapter 66	kcarswell@hydro.mb.ca
Brenda Becker	Chapter 62	Brenda.Becker@aandc-aadnc.gc.ca
Stewart Anderson	Chapter 66	stewartanderson@winnipeg.ca
Merv Weishar	Chapter 29	mweishar@uniongas.com
Lauralee Harrison	Chapter 62	lauralee.harrison@gov.ab.ca
Brian Taylor	Chapter 62	Brian.Taylor@pwgsc-tpsgc.gc.ca

Special Guests:

Randy Williams, IRWA International President
Pat Petitto, IRWA International President Elect
Lee Hamre, IRWA International Treasurer
Mark Rieck, Executive Vice President -IRWA
Carol Croft, President, RWIEF
Clyde Johnson, Treasurer, RWIEF
Faith Roland, Conference Chair

1. President Stewart Anderson called the meeting to order at 12:05 PM with opening remarks and introduction of Board of Directors, IEC members and other special guests. Conference Chair, Faith Roland welcomed everyone to Seattle on behalf of herself and the host committee.
2. Special Business-Donation Announcements: Chapter 29 \$3,500; Chapter 65 \$500.00; Sandy Grigg \$300.00. Thanks to all those who made donations at the meeting as well as the Board of Director's Meeting. Cheques to be kept for presentation at the AGM on Wednesday.
3. Minutes from Annual General Meeting -June 12, 2011, Atlanta, Georgia, were presented by President Stewart Anderson for approval.
 - Kevin Paul moved to approve the Minutes of the 2011 AGM
 - Dallas Maynard seconded
 - No discussion
 - Motion carried
4. **Business from 2011 Minutes:**
 - 4.1 Secretary-Treasurer, Dawn MacDougall presented the Financial Report for approval. Copies were provided to all Members.
 - Tony Capordelis moved to approve the Financial Report
 - Kevin Paul seconded
 - No discussion
 - Motion carried
 - 4.2 Vice President, Brenda Becker gave update on the CRWEF's Charitable Status Application. The application was re-submitted because the Canada Revenue Agency had issues with regards to how the CRWEF is run and how it is set up. Brenda has taken over the application process on our behalf and made some changes to the original application in an effort to satisfy the Canada Revenue Agency's issues. Brenda advised that she is also waiting to get Ministerial approval for the Amendments to our By-Laws (as every amendment must go through Corporations Canada for acceptance and approval).
 - 4.3 Janet Walker, IPDC Chair, gave an update on Committee work. Copies of the IPDC's Recommendations/Decisions Update was provided to all Members.
 - IPDC has been very busy from Jan.-May 2012, holding 2 meetings and 7 webinars.
 - IPDC has no money.
 - IPDC Policies and Procedures Manual as well as the Roles and Responsibilities were examined and revisions were approved.
 - A Facilitator Survey was sent out to solicit opinions on whether a change of name is required. Result: Change name from Facilitator to Instructor.
 - C219 (Introduction to Presentation, Instruction and Facilitation) is being piloted for the second time in Seattle, WA, in June, and will be a requirement to take the Instructor's Clinic, which is tentatively piloted for Fall 2012/Winter 2013.
 - A Master Instructor Course is being developed with a tentative pilot date of June 2013, at the Annual Conference.

- C606C The Environmental Process-Canadian version was launched on February 6, 2012.
- C803C Expropriation in Canada-Online and C900 Principles of Real Estate Engineering are in the final stages of preparation.
- C803C Expropriation in Canada, is ready for its second pilot.

5. New Business:

- 5.1 President Stewart Anderson presented a By-law amendment. The amendment is to Article 23 pertaining to the length of time an elected member can hold an elected position. Stewart acknowledged the challenges of learning the roles and responsibilities of each position and that a longer term will be beneficial to the Foundation by providing more continuity.

Stewart Anderson introduced an Amendment to Article 23 as follows:

A person elected as Secretary/Treasurer shall hold office for two years and shall be prepared to advance, if elected, to the office of Vice-President. The person elected as Vice-President shall hold the office for two years and shall be prepared to advance, if elected, to the office of President. The person elected as President shall hold the office for two years.

Dallas Maynard moved

Kevin Paul seconded

Discussion - Sharon Slauenwhite wanted to know when the Amendment would come into effect. Stewart Anderson explained it would come into effect July 1, 2013.

Motion Carried

- 5.2 President Stewart Anderson made a motion to ratify all decisions of the Board over the past year.

Brian Taylor moved

Bev Colvin seconded

Discussion - The Board re-invested its mature GIC's, made a pre-payment to HQ for \$100,000 due to the strong Canadian dollar and decided to go ahead and submit the new Charitable Status Application ourselves, instead of continuing with the services of our solicitor.

Motion Carried

- 5.3 Vice-President Brenda Becker discussed RCMP presence at the Annual Conference and the challenges which have presented themselves over the past few years in getting RCMP representation. This year, for instance RCMP Headquarters had not even approved our application in early June, even though it had been submitted in February. This being the case the Board made the decision to cancel the request, knowing that it wouldn't get through the channels in time for the Conference.

Orest Rojik made the point that the last real military presentation of colors was at the conference in Toronto in 2005 and that the RCMP are not being given dignity by some

of the presentations. Also acknowledged was the growth of the organization with the addition of non North American Chapters and the fairness to its members.

6. Election of Board of Directors:

Kevin Paul moved to suspend the elections and allow the existing executives to remain in their current positions.

Arlene MacKenzie seconded

No discussion

Motion Carried

7. President's Report:

- Brenda has been working with HQ on getting our web-page updated. To date some minutes and financial reports have been posted. She is going to try and keep on working with them to get by-laws and possibly some photos put on.
- The CRWEF Scholarship had one applicant. No Canadian applications were received. The winner gets the entire \$ 2,500.00 prize. Some discussion on trying to get word out about the scholarship and encouraging applicants to apply. Murray LeGris mentioned the possibility of registering it on the Canadian Scholarship Fund website. INEC representatives Kevin Paul & Arlene MacKenzie indicated they will check out the website to see if this is something we should do. Since this scholarship is a strong link for our Charitable Status we really need to market this and award the money.
- C803C was piloted in Toronto & Winnipeg and was generally well received. Chapter 29 acknowledged for its generous donation of \$ 25,000.00 towards the course. It should be going on-line in the fall.
- Acknowledgment of Chapter 66's Education Chair winning the CPR Award.
- Reminder of the re-branded Canadian Hospitality Suite on Tuesday evening. All proceeds will be split between the 2 education foundations. Promoters are thinking it will be a 70% Canadian/ 30% American split.

8. Kevin Paul moved the meeting be adjourned

Orest Rojik seconded

Motion Carried-meeting adjourned