



**International Governing Council
Meeting Minutes**
Wednesday, February 25, 2015
Video Conference

Welcome and Call to Order: President Lee Hamre, SR/WA called the Video Meeting to order at 10:07am Pacific welcoming the IGC to this new and very effective meeting format.

Roll Call and Approval of Minutes: Secretary Jeff Jones, SR/WA conducted a role call with the following members in attendance:

Lee Hamre, SR/WA – President
Wayne Goss, SR/WA – President-Elect
Mary Anne Marr, SR/WA – Vice President
Jerry Colburn, SR/WA – Treasurer
Jeff Jones, SR/WA – Secretary
Eric Finn, Esq. – General Counsel
Janet Parks, SR/WA, R1 Chair
Ana Rausch, SR/WA, R2 Chair
Mike Murray, SR/WA, R3 Chair
Phyllis Lilly, SR/WA, R4 Chair
Brad Krabel, SR/WA, R5 Chair
Sean Sampson, SR/WA, R6 Chair
Kerri Wittman, SR/WA, R7 Chair
Sharon Slauenwhite, SR/WA, R8 Chair
Wayne Larson, SR/WA, R9 Chair
Stewart Anderson, SR/WA, R10 Vice-chair

Mark Rieck – EVP
Daniel Stekol – VP – Field Operations
Fred Nasri – VP, CFO
Deidre Alves – VP – Professional Development
Barbara Billitzer – VP – Publisher, Editor-in-Chief
Tim Drennan – Manager – Field Operations
Amir Vafamanesh – Asst. to the EVP

Jeff also noted that Stewart Anderson, SR/WA and Vice Chair Region 10 was attending for Region 10 Chair Brian Taylor, SR/WA.

Mr. Jones moved to accept the minutes of December 18, 2014 IGC Conference Call Meeting as presented, second by Mike Murray. Motion carried.

Finance Action Items: Treasurer Jerry Colburn, SR/WA provided an overview of the current year budget and current Key Measures. Jerry highlighted the sale of 565 online courses during the month of January.

Jerry shared that no additional funding requests had been received from Industry Committees and the Communities of Practices (CoP) and noted that we have not received any activity or reports on previously approved projects.

Jerry noted that in the budget Fiscal Year 2015 - 2016 budget proposal the Finance Committee would be requesting funding for the Industry Committees, in collaboration with their IEC liaisons, for one seminar per industry, conducted in conjunction with a region forum.

Committee and Task Force Action Items: President Hamre then facilitated a number of committee and task force discussion and action items.

- **Strategic Plan:** The 2015-2018 Strategic Plan Draft has been completed for presentation at Region Forums. A motion was made by Janet Parks, SR/WA to approve the 2015-2018 Strategic Plan presentation at the 2015 Region Spring Forums, seconded by Sharon Slauenwhite, SR/WA. The motion carried.
- **Budget Proposal:** Jerry Colburn presented the proposed 2015-16 Draft Budget. Jerry shared that the Finance Committee has developed a balanced budget to be presented at the Spring Forums. Mary Anne Marr, SR/WA moved that the 2015-16 Draft Budget be presented at the Region Spring Forums, seconded by Ana Rausch, SR/WA. During discussion the 2015-16 Draft Budget was amended. Mary Anne withdrew her motion and Ana withdrew the second. Jerry Colburn moved that the 2015-16 Draft Budget as amended be presented at the Region Spring Forums, seconded by Janet Parks. Following brief discussion, the motion carried.
- **Bylaw Resolutions:** General Counsel Eric Finn, Esq. presented two draft bylaw resolutions; one to further clarify resolution steps on compliance and the second to expand the territorial boundary of Region 2 to include our IRWA Mexico Chapter 85. Both will be introduced during region forums, in advance of the June Board of Directors meeting and have been posted to the Board of Directors page on IRWA's website.
- **IPDC Recommendation:** President Hamre Lee asked VP, Professional Development Deidre Alves to present the IPDC Recommendation to change the pass rate on exams from 70% on classroom courses and 80% for online courses to 75% for both. Also to change the number of times a test may be retaken. Wayne Larsen, SR/WA moved to accept the IPDC Recommendation as presented, seconded by Janet Parks. Following discussion, Wayne withdrew his motion and Janet her second. A second motion was made by Wayne Larsen to approve the item related to a 75% pass rate for all classes, as presented. The motion was seconded by Kerri Wittman, SR/WA. The motion carried.

A new motion was presented by Janet Parks to amend the second item on test retakes, limiting the total to two, the original exam try and one retake, excluding the SR/WA exam and Capstone exams. That motion was seconded by Sean Sampson, SR/WA. The motion carried with a 13-2 vote.

- **INEC Recommendation:** President Hamre presented the INEC recommendation on updated region position descriptions. Janet Parks moved and Sean Sampson seconded a motion to accept the Region Chair position description. The motion carried.

Next, Janet Parks moved to accept the Region Vice Chair Position Description, seconded by Sean Sampson. Following discussion, Janet motion to amend the qualification that a Region Vice Chair must hold an active SR/WA designation by July 1, 2017, and that Region Vice Chairs are eligible for up to two consecutive one-year terms. The motion was seconded by Sean Sampson. The motion carried.

Finally, Janet Parks moved to accept the Region Secretary position as amended, adding the qualification that a Region Secretary must hold an active SR/WA designation by July 1, 2017, and that a Region Secretary is eligible for up to two consecutive one-year terms.

The motion was seconded by Sharon Slauenwhite, SR/WA. Following discussion Janet withdrew the motion and Sharon withdrew the second. A new motion was made by Janet Parks to accept as recommended the requirements of the Region Secretary position as guidelines, seconded by Wayne Larson. The motion carried with a vote of 14-1

Other Business: Lee Hamre introduced Mary Anne Marr to go over details for a pending Bylaw review project. Mary Anne presented the idea of a Bylaw Working group to review the current association bylaws, which are badly in need of updating to support today's Association.

Brad Krabel brought up an issue of membership classifications associate/affiliate, which will be investigated.

Mark Rieck informed the group that the Leadership Schedule at the San Diego conference was posted on the IRWA website.

Daniel Stekol offered calls for Region Chairs to go over topics for the upcoming Region Spring Forums. Daniel talked about the emailed files with an agenda template, talking points and support documentation that will be forthcoming.

Next Meeting Date: The next meeting of the IGC will take place during Conference on Saturday, June 13, 2015 at 8:00am Pacific.

Adjourn: With no further business, Sean Sampson moved and Janet Parks seconded a motion to adjourn the meeting at 12:57pm Pacific. The motion carried.

Minutes reviewed and approved by IRWA International Secretary, Jeff Jones, SR/WA for presentation at the next regular meeting of the International Governing Council.

Signature

Date