



**International Governing Council  
Meeting Minutes**  
Saturday June 13, 2015  
San Diego, CA, USA

**Welcome and Call to Order:** President Lee Hamre, SR/WA called the meeting to order at 8:00am Pacific welcoming the IGC members, guests and staff to San Diego. Lee offered special thanks to Ethics Chair, Colleen Brown for acting as parliamentarian in the absence of Eric Finn, Esq.

**Roll Call and Approval of Minutes:** Secretary Jeff Jones, SR/WA conducted a role call with the following members in attendance:

**IGC Members:**

Lee Hamre, SR/WA – President  
Wayne Goss, SR/WA – President-Elect  
Mary Anne Marr, SR/WA – Vice President  
Jerry Colburn, SR/WA – Treasurer  
Jeff Jones, SR/WA – Secretary  
Colleen Brown - Parliamentarian  
Janet Parks, SR/WA, R1 Chair  
Ana Rausch, SR/WA, R2 Chair  
Mike Murray, SR/WA, R3 Chair  
Phyllis Lilly, SR/WA, R4 Chair  
Brad Krabel, SR/WA, R5 Chair  
Sean Sampson, SR/WA, R6 Chair  
Kerri Wittman, SR/WA, R7 Chair  
Sharon Slauenwhite, SR/WA, R8 Chair  
Wayne Larsen, SR/WA, R9 Chair  
Brian Taylor SR/WA, R10 Vice-chair

**Staff:**

Mark Rieck – EVP  
Daniel Stekol – VP – Field Operations  
Fred Nasri – VP, CFO  
Deidre Alves – VP – Professional Development  
Tim Drennan – Manager – Field Operations

**Guests:**

Joe Currie, SR/WA, R1 Vice Chair  
Dough Hummel, SR/WA, R4 Vice Chair  
Greg Mathias, SR/WA, R5 Vice Chair  
Brad Thomas, SR/WA, R7 Vice Chair  
Larry Risinger, SR/WA, R9 Vice Chair  
Stewart Anderson, SR/WA, R10 Vice Chair  
Mamokete Mafumo, Chapter 83  
Magaly Fernandez, Chapter 6  
Piet-Nel De Vos, Chapter 83  
Matt Harris, R6 Professional of the Year  
Matthew Hansen, Esq., Ethics Committee Vice Chair

Mr. Jones moved to accept the minutes of the February 25, 2015 IGC Video Meeting as presented, second by Phyllis Lilly. Motion carried unanimously.

**Finance Action Items:** Treasurer, Jerry Colburn, SR/WA presented the April 2015 financial reports, noting that IRWA is performing well again this year, meeting and/or exceeding all financial targets.

Mr. Colburn then presented a recommendation for the establishment of an Investment Committee made up of three Finance Committee members and two members from the investment community who can advise and identify investment strategies for the Association.

Jeff Jones moved to approve the recommendation as presented, seconded by Wayne Larson. The motion carried by unanimous vote.

Jerry then presented a second recommendation to establish a line of credit for the Association, to better manage the timing of investments and cash flow management. Jeff Jones moved approval of the recommendation, seconded by Sharon Slauenwhite. The motion carried by a vote of 14 for and 1 against.

Finally, Jerry reported on this year's Industry and CoP Project Budget Program, noting that the Asset Management and Valuation CoPs took advantage of the program with the Asset Management CoP developing a marketing video and the Valuation CoP launching the development of a Corridors Text Book Project in partnership with the Appraisal Institute. Mr. Colburn recommended that the program continue, with more structure and with oversight provided by the Finance Committee. Ana Rausch moved approval of the recommendation as presented, seconded by Mike Murray. The motion carried by unanimous vote.

**Committee and Task Force Action Items:** President Hamre then facilitated a series of Committee and Task Force action items, starting with a new three-year strategic plan for the Association. Brad Krabel moved and Wayne Larsen seconded its approval. The motion carried with a unanimous vote.

Vice President, Mary Anne Marr, SR/WA presented an IPDC recommendation on Course Retakes designed to address capstone exams. Janet Parks moved and Brian Taylor seconded a motion to adopt the IPDC recommendation that SR/WA capstone exams will be limited to two retakes, after which the candidate must take the SR/WA study session before retaking an exam. During discussion, Janet withdrew the motion and Brian withdrew his second. Then Janet moved and Sharon Slauenwhite seconded a motion that SR/WA capstone exams will be limited to two takes, after which the candidate must take the SR/WA study session before retaking an exam. Following discussion, the motion carried by a vote of 13 for and 1 against.

EVP, Mark Rieck presented a recommendation from the INEC to offer up to 16 credit units of recertification credit for successful completion of Leadership Institute training available through IRWA University. Mary Anne Marr moved and Janet Parks seconded approval of the recommendation. Following discussion the motion carried by unanimous vote.

Mark then presented a second recommendation that all Right of Way Agent certification candidates be required to successfully complete The IRWA and How it Works from IRWA University. Additionally any candidates for Right of Way Professional Certification or Senior Right of Way Professional Designation who have not previously completed The IRWA and How it Works will be required to do so prior to submitting a completion application. Brian Taylor moved approval of the recommendation, seconded by Mike Murray. Following discussion the motion failed with a vote of 2 for and 12 against.

Finally, Mark presented the INEC recommendation on updated chapter officer position descriptions. The IGC decided to take the position descriptions one-by-one and Sharon Slauenwhite moved and Mary Anne Marr seconded that the Chapter President Position Description be accepted as presented. During discussion, Phyllis Lilly clarified that the reference that the leader ideally should complete all officer positions before moving up to President did not mean required. Following discussion, the motion carried with a unanimous vote.

Next Brian Taylor moved approval of the Chapter President-Elect Position Description, seconded by Ana Rausch. Following discussion, the motion carried by unanimous vote.

Following that Mike Murray moved and Wayne Larsen seconded a motion to approve the Chapter Vice-President as presented. During discussion the sentiment was shared that the position description need not include the responsibility of chapter programming. Following discussion, the motion carried by a vote of 11 for and 3 against.

Next Ana Rausch moved and Wayne Larsen seconded approval of the Chapter Secretary Position Description. Following discussion, the motion carried with a unanimous vote.

Then Janet Parks moved and Sharon Slauenwhite seconded a motion to approve the Chapter Treasurer Position Description. Following discussion, the motion carried with a unanimous vote.

Finally, Jerry Colburn moved and Jeff Jones seconded a motion to approve the Chapter Assistant Secretary Treasurer Position Description. During discussion, it was felt that the position description was not needed and good mislead chapters into thinking they needed to fill that position. It was also felt that the additional position extended the time spent moving through the chapter officer chairs, conflicting with IRWA's new strategic plan goal to simplify and shorten leadership pathways. The motion failed with a vote of 1 for and 13 against.

Region 4 Chair, Phyllis Lilly, SR/WA presented a current legislative issue from The Appraisal Foundation for IGC consideration. Phyllis then made a motion that the IGC provide a letter of support to The Appraisal Foundation. A motion was then made by Brad Krabel, seconded by Wayne Larsen to postpone consideration until the IGC receives a recommendation from the International Valuation CoP. That motion carried with a unanimous vote. A second motion was made after review by parliamentarian Colleen Brown that a time certain be added to bring the motion off the table. The new motion was that the IGC postpone consideration of the letter of support until the next meeting of the IGC, after receiving a recommendation from the Valuation CoP.

Mary Anne Marr announced the formation of a Bylaws Review Group that will be chaired by Region 10 Vice Chair, Stewart Anderson, SR/WA, with the goal of presenting updated Association Bylaws and a new policy guide for Board of Directors Approval in June 2016.

Finally, Mark Rieck presented an HQ update of new programs and services for Association membership. IRWA Marketplace has been launched, allowing chapter course coordinators to order classroom material online, a new online join feature to IRWA's website will allow anyone to join the Association at any time, with immediate notification to chapter leadership and instant access to IRWA products and work continues on a credentialing module that will allow members to build custom SR/WA and certification pathways for themselves.

Deidre Alves, M.Ed., VP Professional Development provided a curriculum update reporting that the Association has accelerated its new education product development, launching a new video powered online course for the Uniform Act – Executive Summary, Appraisal Concepts for the Negotiator, in partnership with OR Colan Training and will be piloting a new one-day

concepts class for Social Ecology, IRWA's new right of Way Acquisition for Electrical Utility Projects and a new two-day Principles of Land Acquisition Course for the classroom and online.

President-Elect, Wayne Goss, SR/WA provided an introduction to the launch of a new committee structure to manage Credentialing and Instructor Development and Curriculum Design. These committees will provide oversight for the Association's Industry Career Paths and create programming for IRWA instructors, along with providing leadership on the Five Phase Education Plan.

**Region Caucus and Board of Directors Meeting Preparation:** President Hamre led IGC members through the Board of Directors Meeting agenda and region caucus action items.

**Other Business:** President Hamre asked members for any other business items. There were no other business items.

**Next Meeting Date:** Mark Rieck then shared the 2015 – 2016 Key Events Calendar, noting that the International Governing Council is scheduled to meet more often next fiscal year, in order to govern our growing Association.

Sean Sampson asked that two items be added to that agenda for discussion, one regarding the turnover of region chairs next fiscal year and another on region/chapter distribution.

**Adjourn:** With no further business, the IGC meeting was adjourned at 12:04pm.

*Minutes reviewed and approved by IRWA International Secretary, Jeff Jones, SR/WA for presentation at the next regular meeting of the International Governing Council.*

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Signature

Date