



## Credentialing Committee Recommendation to the IGC: Recertification Credits and Frequently Asked Questions

**Background:** The Credentialing Committee was commissioned by the IEC to make a recommendation for recertification credits for both Industry & Generalist Certifications that would address IRWA coursework and sponsored events as well as education from third parties, including online programming. The intent was to define the number of Continuing Education Units (CEUs) for each area and streamline the process for IRWA members, leaders and staff.

**Recommendation:** The consensus decision from the committee was to recommend that: **The Recertification process and requirements for Industry & Generalist Certifications should not change for the 2016-17 fiscal year. Beginning July 1, 2017 the following three recertification credit unit allocations will take effect:**

- 1.) IRWA coursework (including ethics) – 24 CEUs - (minimum amount).
- 2.) IRWA sponsored events (includes annual education conference, approved Chapter/Region Educational events) - (no limit to CEUs)
- 3.) Outside educational vendors - (24 CEUs maximum).

**The overall SR/WA minimum recertification requirement would remain at 72 CEUs.**

That recommendation was approved by the International Governing Council on September 2, 2016 for implementation on July 1, 2017.

**Rationale:** A minimum of 24 CEUs of IRWA coursework will ensure members are current as new and updated IRWA courses are being created every year. Unlimited CEUs from IRWA sponsored events will add new knowledge for members and encourage member participation in IRWA events and activities at the International, Region and Chapter level. Up to 24 CEUs for outside education vendors will provide personal choice and customization to meet individual member needs and streamline the internal review process for all members and staff. A fair and balanced portfolio of continuing education courses will help members stay on top of the changing right of way landscape.

### Questions and Answers:

**Q1. What are the recertification requirements for RWP and SR/WA? Are they different from previous requirements?**

A: There is no change to the number of units required for RWP or SR/WA recertification, however in a separate announcement, there will be a change in the available categories of required CEUs.

**Q2: How about the RWA?**

A: There continues to be no recertification requirement for the RWA Certification.

**Q3: What are the specific number of hours and the details of the recertification requirements for the RWP Certification?**

A: For the RWP, 48 credit units must be completed within 5 years from the date of initial certification approval or 5 years from the date of the previous recertification. A minimum of 16 credit units of IRWA course(s) must be earned as a participant (classroom or online) or as a facilitator; and 8 credit units of an IRWA Ethics course must be earned as a participant (classroom or online) or as a facilitator. The remaining 24 credit units may be earned through IRWA courses, conferences and seminars and/or from outside education vendors.

**Q4: What are the specific number of hours and the details of the recertification requirements for the SR/WA Designation?**

A: For the SR/WA, 72 credit units must be completed within 5 years from the date of initial certification approval or 5 years from the date of the previous recertification. A minimum of 16 credit units of IRWA course(s) must be earned as a participant (classroom or online) or as a facilitator; and 8 credit units of IRWA Ethics course must be earned as a participant (classroom or online) or as a facilitator. The remaining 48 credit units may be earned through IRWA courses, conferences and seminars or in combination with up to 24 credit units from outside education vendors

**Q5: May I take both ethics courses – 103 & 104, apply Course 103 towards the ethics requirement and apply Course 104 towards the rest of the remaining credit units?**

A: No, ethics courses will only apply towards the ethics requirement. You should take one or the other, not both.

**Q6: I took the exact same course twice within my 5-year recertification period, can I get recertification credits twice?**

A: No.

**Q7: Do non-IRWA and local IRWA Chapter courses/seminars/conferences still require IRWA approval for recertification credit?**

A: Any courses/seminars/conferences related to right of way and/or real estate that will benefit the continuing education of IRWA certified right of way professionals no longer require approval for recertification credit.

**Q8: What kind of supporting documentation do I need to provide for these non-IRWA courses/seminars/conferences?**

A: A copy of your completion certificates or attendance certificates is sufficient and must be submitted with your recertification application.

**Q9: If the IRWA course that I took for RWP recertification is also a required course for SR/WA Certification, can I apply the same course for RWP recertification and SR/WA Certification?**

A: Yes.