



QuickBooks Online

How to Enter Checking/Saving/CD Account Interest Income:

1 – Login to your chapter QuickBooks Online, Enter your User ID & Password

qb QuickBooks

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by Paige - Apr 11, 2014
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Sign In

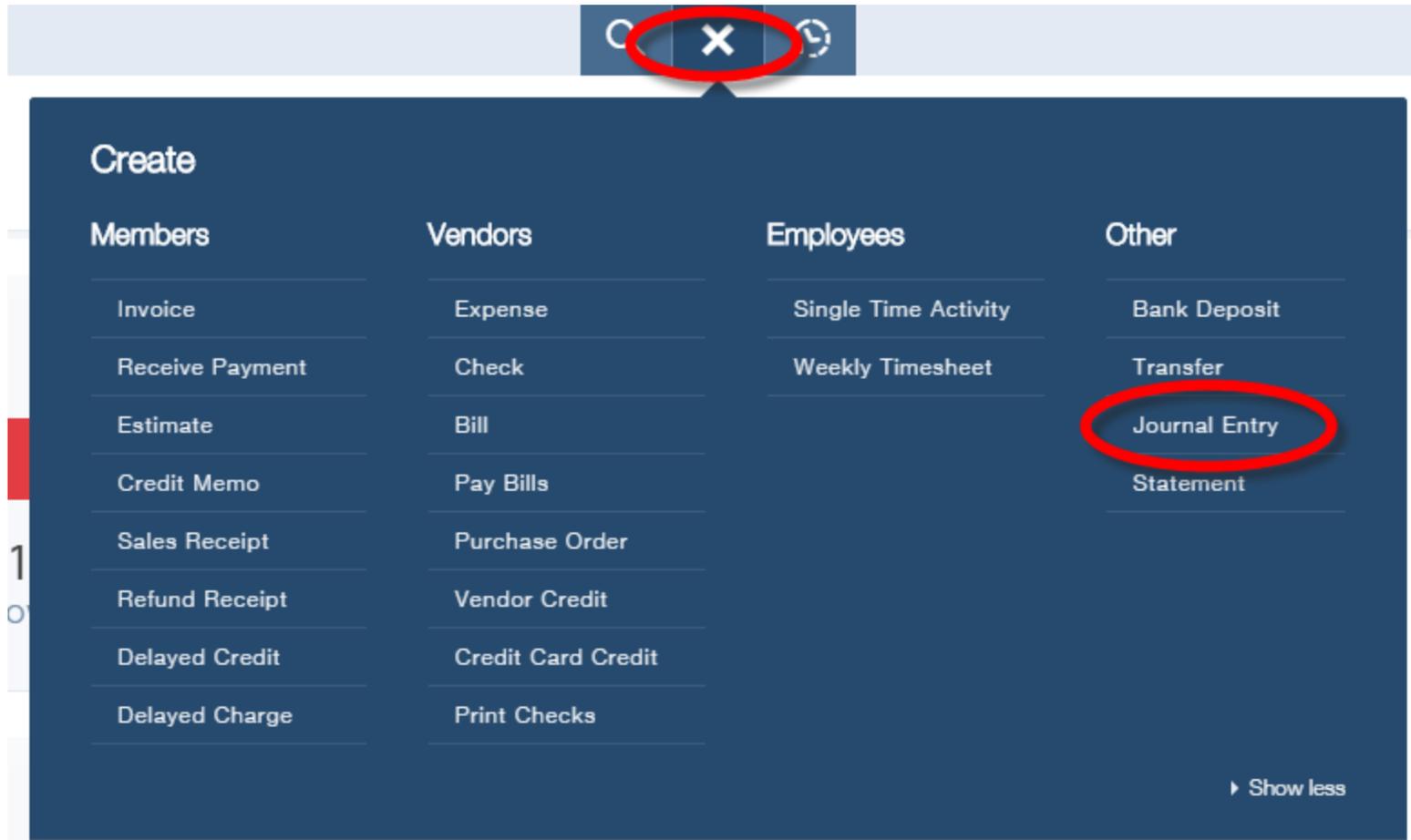
User ID

Password

Remember my user ID

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2 – Click on  and select “Journal Entry”



The screenshot shows a software interface with a top navigation bar containing three icons: a magnifying glass, a plus sign, and a refresh symbol. The plus sign icon is circled in red. Below the navigation bar is a dropdown menu titled "Create". The menu is organized into four columns: "Members", "Vendors", "Employees", and "Other". The "Journal Entry" option is circled in red in the "Other" column. A "Show less" link is visible at the bottom right of the menu.

Members	Vendors	Employees	Other
Invoice	Expense	Single Time Activity	Bank Deposit
Receive Payment	Check	Weekly Timesheet	Transfer
Estimate	Bill		Journal Entry
Credit Memo	Pay Bills		Statement
Sales Receipt	Purchase Order		
Refund Receipt	Vendor Credit		
Delayed Credit	Credit Card Credit		
Delayed Charge	Print Checks		

1
0

▶ Show less

3 – On row 1, select the proper **Date** for your entry, then select or enter the bank or investment **Account** (1001, 1230, etc.), the **Debit** amount from your bank statement and **Description**
On row 2, select or enter account **4020 Interest and Dividend Income**
Credit amount (Should be the same as your debit amount) and **Description**

Journal Entry #HQ - RM - 2013

Journal date: 09/30/2014

Journal no.: HQ - RM - 2013

#	ACCOUNT	DEBITS	CREDITS	DESCRIPTION
1	1001 CASH & BANK:Checking	2.50		Interest on Saving Account - September 2014
2	4020 Interest & Dividend Incom		2.50	Interest on Saving Account - September 2014
3				
4				

Save and close Ctrl Alt D

Save and new

4 – Then Click on